

Roofline closure survey form

In all cases, extending the roofline rather than utilising a roofline closure system is considered to be the preferred solution. Where it is impractical or not feasible the use of a roofline closure system can be considered.

Stage	Design development items	Tick	Comment
1	Carry out an inspection of those elevations of the building which are being considered for a roofline closure system, (gable - eaves etc)		
2	Identify and record any remedial works required, (missing / damaged felt - loose brickwork - cracked or missing cement fillets - broken roof tiles rotten tile battens etc). Photograph all areas identified for which remedial works are required.		
3	Measure and record (photographic evidence required) the existing roof overhang at eaves and verge		
4	Check the roof angle and note this on this form to assist with the design from system holder		
5	Identify depth of proposed system and calculate trim depth based on current overhang and proposed system design depth allowing for min 40 mm overhang (sheltered and moderate exposure) or min 50 mm overhang (severe or very severe exposure zones)		
6	Identify and record if the space below the roof is a heated space (Room in roof)		
7	Identify and record potential sites of thermal bridging which need to be rectified in the design.		
8	Identify and record existing ventilation (Photographic evidence required). Identify any additional ventilation requirements to assist with the design.		
9	Identify and record (Photographic evidence required) type and position of rainwater outlets		
10	Identify and record (Photographic evidence required) any other penetrations, services etc which may be affected by the introduction of a roofline closure system		
11	If there is a risk of the presence of asbestos the national health and safety guidance should be followed for it's safe removal		